



## *National Postal Mail Handlers Union-Local 305*

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

*Felandria A. Jackson, President*

*Leslie Hamlett, Treasurer*

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Calvin Vines <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Lamar Grigsby <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Nathan Fields <i>West Virginia</i>
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### **OFFICIAL MINUTES**

#### **Executive Board**

National Postal Mail Handlers Union – Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, Virginia 23230-3533

**APRIL 23, 2018**

In Attendance:

**Felandria Jackson – Local President**

**Calvin Vines – Vice President**

**Leslie Hamlett – Treasurer**

**Dwight Burnside – Recording Secretary**

**Nathan Fields – WVSEBM**

**Mike Perry – MDSEBM**

**Lamar Grigsby – DCSEBM**

**Richard “Bobby” Mason – VASEBM**

**Cynthia Brown – NCSEBM**

The Executive Board of Local 305 was called to order at 10:00 AM on this date. Invocation was conducted by Vice President Vines and the roll call was conducted by Recording Secretary Burnside.

The meeting of the Executive Board began with an open discussion with office tenant George Kokerelis. Mr. Kokerelis requested a meeting with the Board to discuss building improvements and renovations to the Office Building at 4907 Fitzhugh Avenue, to include posting a larger more prominent sign in front of the building to distinguish his business. As result of the discussion the following motion was made:

**Motion:** MDSEBM Mike Perry made a motion to approve minor improvements to the existing sign. The motion was seconded by Vice President Vines and was moved forward unanimously.

**REVIEW OF PREVIOUS MINUTES:** The Board was provided copies of previous Minutes for review and corrections as follows:

January 24 & 25, 2018 Minutes  
April 05, 2018 Teleconference Minutes  
April 10, 2018 Minutes

As result of the Boards review and discussion of the previous Minutes, the following motions and corrections were made:

**Motion:** WVSEBM Nathan Fields made a motion to accept the **January 24, 2018** Minutes as written. The Motion was seconded by VASEBM Bobby Mason and was moved forward unanimously.

**Motion:** VASEBM Bobby Mason made a motion to accept the **January 25, 2018** Minutes with the following corrections: The word "**Trusties**" on pages 1 & 2 will be correctly spelled "**Trustees**" and a comma (,) will be added to the third sentence of the first paragraph after the word "grow". The motion was seconded by Treasurer Hamlett and was moved forward unanimously.

**Motion:** NCSEBM Cynthia Brown made a motion to accept the **April 05, 2018** Teleconference Minutes as written. The motion was seconded by MDSEBM Mike Perry and was moved forward unanimously.

**Motion:** Vice President Vines made a motion to accept the **April 10, 2018** Minutes with the following corrections to page 2 of 3: Judges of Elections member name "**Gregory Cox**" to be corrected to read "**Greg Cocke**" and Judges of Elections member name "**Shavonne Zimmerman**" to be corrected to read "**Shavonnie Zimmerman**". The motion was seconded by WVSEBM Nathan Fields and was moved forward unanimously.

## **PRESIDENT'S REPORT:**

- **OLD BUSINESS**

- Election Companies – Via e-mail, the Board was provided proposals from three (3) different election companies for review and consideration. The Board discussed and compared the savings and benefits of using an election company by comparing the estimates with past cost and fees associated with elections, to include possible legal fees caused by election protest. President Jackson focused on the importance of efficiency and accuracy of using an election company.
- VEBA Trust Agreement - The Board briefly discussed the VEBA Trust Agreement and proposals made to the Trustees. More information will be forthcoming as it is made available.

- **NEW BUSINESS**

- Council Meeting – President Jackson briefly gave an overview of the upcoming Council Meeting and the itinerary. The Board was reminded of the duties and responsibilities under the ULUC.

- **CAD/CAT REPORT**

- CAT-Team (Contract **A**ttack **T**eam) President Jackson provided an overview of how the Contract Attack Team would be used going forward. A process has been put in place to have all cases properly reviewed and discussed by the CAT to discern rather to withdraw or recommend a case for arbitration. This process will not only help to save money and assist advocates, but will also help the Local see areas where more Steward training may be necessary.
- MAP (Modified **A**rbitration **P**rocedure) – President Jackson discussed and encouraged adherence to the MAP for all Local 305 facilities. All Branch Presidents will be provided a Standard Operating Procedure (SOP) and are mandated to closely adhere to the SOP going forward.

**FINANCIAL REPORT:**

- 2018 VEBA Budget – Treasurer Hamlett briefly discussed the proposed upcoming VEBA Budget for 2018. For review and discussion, the Board was provided documentation from 2015 through 2017 for comparison.
- Profit & Loss and Balance Sheet – Treasurer Hamlett distributed Profit & Loss and Balance Sheets covering the period from January 1, 2018 through April 23, 2018 for the Boards review and discussion. The Treasurer provided a clear and detailed explanation for all the accounts and receipts. As result of the discussion the following motion was made:

**Motion:** DCSEBM Lamar Grigsby made a motion to accept the Accounts as presented. The motion was seconded by NCSEBM Cynthia Brown and was moved forward unanimously.

*With no further business to discuss on this day VASEBM Mason made a motion to adjourn the meeting. The motion was seconded by DCSEBM Grigsby and moved forward unanimously. The meeting was officially adjourned at 5:15 PM.*

*In Your Service;*



**Dwight F. Burnside**  
Recording Secretary