



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

Calvin Vines
Vice President

Dwight Burnside
Recording Secretary

Cynthia Brown
North Carolina

Mike Perry
Maryland

Demetria Spratley
Washington, DC

Richard Mason
Virginia

Nathan Fields
West Virginia

OFFICIAL MINUTES

National Postal Mail Handlers Union – Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, Virginia 23230-3533

March 11, 2019

In Attendance:

Felandria Jackson -

Calvin Vines -

Leslie Hamlett -

Dwight Burnside -

Nathan Fields -

Mike Perry -

Demetria Spratley -

Richard Mason -

Cynthia Brown -

Local President

Vice President

Treasurer

Recording Secretary

WVSEBM

MDSEBM

DCSEBM

VASEBM

NCSEBM

The Executive Board Meeting for NPMHU Local 305 was called to order by President Jackson at 10:06 AM. The invocation was given by Vice President Calvin Vines and the roll call was conducted by Recording Secretary Burnside.

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President Jackson opened the meeting welcoming the returning Board members and recognizing the newly elected Washington DC State Representative Demetria Spratley.

New Business:

- 2019 General Election Expenses – President Jackson briefly discussed her approval and appreciation for the job performed by acquired election agency for the 2019 General Election. The Board was also notified that there was only one protest pending. The Board was then provided a copy of the final bill from the True Ballot election company for review and discussion. As result of the review and discussion the following motion was made:

Motion: Treasurer Leslie Hamlett moved to accept and allocate to True Ballot Inc. the balance due amount of \$10,132,67. The motion was seconded by VASEBM Richard Mason and moved forward unanimously.

Overview of the Executive Board Meeting:

- Responsibility of the Executive Board – President Jackson gave an overview of the Board and Council meetings scheduled. The Board then engaged in an open discussion regarding the expectations going forward. The Board was reminded that safeguarding the membership funds and maintaining the Union’s integrity through proper representation are the primary responsibilities of the Executive Board. Also discussed at length, were the following:

Protocol –

- Communication – It is imperative that all Board and Council members regularly check your emails for instructions and information. Emails that require a response must be responded to in timely manner and in accordance with instructions.
- Chain of Command – Respecting and upholding the Chain of Command will help us to maintain unity and order.
- Investigations – Board members may be called on to assist with investigations of issues in the field. During investigations all responses to issues must be in accordance with and based on the **Contract, By-Laws** and/or **Constitution**.

Review of Minutes:

- The Board was provided a copy of the Official Minutes from October 20, 2018 for review and discussion. As result of the review and discussion the following motion was made.

Motion: VASEBM Richard Mason moved to accept the Oct. 20 Minutes as presented. The motion was seconded by NCSEBM Cynthia Brown and was moved forward unanimously.

- The Board was provided a copy of the Official Minutes from November 12, 2018 Teleconference for review and discussion. As result of the review and discussion the following motion was made:
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Motion: WVASEBM Nathan Fields moved to accept the November 12, 2018 Teleconference Minutes with the corrections. The motion was seconded by NCSEBM Cynthia Brown and was moved forward unanimously.

With no further business to discuss on this day, President Jackson moved to adjourn. The motion was seconded by MDSEBM Mike Perry and was moved forward unanimously. The Executive Board of Local 305 officially adjourned on this day at 4:01 PM.

Unified in Service;



Dwight F. Burnside
Recording Secretary
Local 305