



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

Calvin Vines <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Demetria Spratley <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Nathan Fields <i>West Virginia</i>
---------------------------------------	---	--	-------------------------------	--	----------------------------------	---------------------------------------

OFFICIAL MINUTES

Executive Board Meeting

October 28, 2019

In Attendance:

Felandria Jackson -

Calvin Vines -

Leslie Hamlett -

Dwight Burnside -

Nathan Fields -

Michael Perry -

Demetria Spratley -

Richard Mason -

Cynthia Brown -

LOCAL PRESIDENT

VICE PRESIDENT

TREASURER

RECORDING SECRETARY

WVSEBM

MDSEBM

DCSEBM

VASEBM

NCSEBM

The Executive Board Meeting of the NPMHU Local 305 was called to order by President Jackson at 9:05AM. Invocation given by Vice President Vines and the roll call taken by Recording Secretary Burnside.

OLD BUSINESS:

1. MINUTES REVIEW: The Board was provided copies of the Executive Board Meeting Minutes from October 1, 2019 for review. As result of the review and discussion the following motion was made:

Motion: Vice President Calvin Vines moved to accept the October 1, 2019 Minutes as presented. The motion was seconded by NCSEBM Cynthia Brown and was moved forward by majority vote.

2. 2020 CONVENTION (Judges of Elections): During our last Executive Board Meeting the Board recommended 5 Judges and 2 alternates to serve as Judges of Elections for the 2020 Convention. Pam Rustin from Southern MD, one of our experienced judges, was listed as an alternate in error. To correct this error, the Board's approval was needed. On October 9, 2019 President Jackson conducted an electronic poll in accordance with ULUC Article IV, section 5, item 23. The recommendation put before the Board was to exchange and accept Pam Rustin as a judge for the elections and Twana Smith as an alternate. The recommendation was moved forward by unanimous electronic poll-vote.
3. DUTIES OF THE EXECUTIVE BOARD: President Jackson took time to remind the Executive Board of the duties and responsibilities, encouraging all to remember the Local's objectives, powers and obligations. Moreover, that the Local Union must function in accordance with all applicable laws, regulations and executive orders to protect the interest of the National Postal Mail Handlers Union, its affiliates and members. The Board must carry out it's duties, responsibilities, and functions as provided by the National and Local Constitution.
4. MAPS & GRIEVANCE PROCEDURES (Steward Training): President Jackson briefly discussed the Local's grievance activities to include noted areas where additional training (basic and advanced) may be necessary. Further noting that due to continued Contract negotiations, it is recommended to delay any request to the National for assisted training at this time. The Board also briefly discussed the possibility of providing training annually. This issue was tabled for further discussion during the next Executive Board Meeting.
5. VEBA CONCERNS and ACTIONS: In accordance with Article IV, Section 5, item 23, on September 18, 2019, President Jackson conducted an electronic poll for the Boards approval or disapproval of the appointment of Mr. Larry Patterson to the vacant VEBA Trustee position. As result of this electronic poll, by majority vote, the Executive Board approved Mr. Larry Patterson as a new Trustee for the Local 305 VEBA Trust.

NEW BUSINESS:

1. **BUILDING REPAIRS:** Treasurer Leslie Hamlett provided the Board with a list of the problems and tenant complaints from the Local Office building and Rudwick properties. As result of the Board's building inspection and property discussion the following motions were made:

Motion: Treasurer Hamlett made move to set a budget of up to \$5,000.00 for immediate building repairs, to include the PTAC and Metal Mesh screening. The motion was seconded by DCSEBM Spratley and was moved forward unanimously.

Motion: MDSEBM Mike Perry moved to set a budget of up to \$5,000.00 for repairs to the Rudwick property. The motion was seconded by VASEBM Mason and was moved forward unanimously.

- The Board agreed to table any further discussion concerning building repairs and renovations until more information could be provided.

2. **2020 VEBA BUDGET:** The Board briefly discussed the VEBA budget for the 2020 service year. As result of this discussion the following motion was made:

Motion: Treasurer Hamlett moved to maintain the VEBA Budget for 2020 as established in 2019. The motion was seconded by NCSEBM Brown and moved forward unanimously.

3. **LOST TIME, MILEAGE & PER-DIEM:** The Board discussed the Local's current policies for Lost Time, Mileage and Per-Diem. As result of this discussion the following motions were made:

Motion: Treasurer Hamlett moved to change the Per-Diem & Mileage rates from the current listed rate of \$35.00 per day, to the current estimated National rate of \$55.00 per day, to be reflected as follows: \$15.00 for Breakfast, \$15.00 for Lunch and \$25.00 for Dinner. To be provided except when the Union (Local or National) provides meals. Mileage to be established by the current IRS rate. Effective January 1, 2020. The motion was seconded by DCSEBM Spratley and was moved forward unanimously.

Motion: Vice President Vines moved that when on approved Union Business the following provisions will be applied: In no event will the allowance for mileage or lost time exceed eight (8) hours a day, except at the discretion of the Local President for extenuating circumstances. The motion was seconded by DCSEBM Spratley and moved forward unanimously.

4. JACKETS: The Board discussed ways to address the many concerns about jackets, inventory and sizes. Branch President's have been encouraged to provide the Local with and inventory of all jackets not issued due to size or change of employment status.

With nothing further discuss on this date, President Jackson made a motion to adjourn. The motion was seconded by Recording Secretary Burnside and moved forward unanimously. The Executive Board Meeting of Local 305 was officially adjourned at 4:51PM.

In Solidarity;



Dwight F. Burnside
Recording Secretary
NPMHU Local 305



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

Calvin Vines <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Demetria Spratley <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Nathan Fields <i>West Virginia</i>
---------------------------------------	---	--	-------------------------------	--	----------------------------------	---------------------------------------

OFFICIAL MINUTES

Executive Board Meeting

October 29, 2019

In Attendance:

Felandria Jackson -

Calvin Vines -

Leslie Hamlett -

Dwight Burnside -

Nathan Fields -

Michael Perry -

Demetria Spratley -

Cynthia Brown -

LOCAL PRESIDENT

VICE PRESIDENT

TREASURER

RECORDING SECRETARY

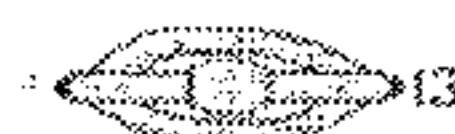
WVSEBM

MDSEBM

DCSEBM

NCSEBM

The Executive Board Meeting of the NPMHU Local 305 was called to order by President Jackson at 8:59AM. Invocation was given by Vice President Vines and the roll call taken by Recording Secretary Burnside. VASEBM Richard Mason was not available, but was accounted for.



2020 CONVENTION BUDGET: The Executive Board discussed the budget for the 2020 Convention. As result of the discussion the Board agreed to a budget not to exceed \$100,000.00. The following motion was made:

Motion: WVSEBM Nathan Fields made a motion that the Local Union pay for Lodging, Airfare up to \$450.00 + one bag up to \$35.00, Five days Lost Time at level 4P and \$ 25.00 per day Per-Diem. The motion was seconded by NCSEBM Brown and moved forward by majority.

1. BUILDING REPAIRS: Treasurer Hamlett provided more estimates for the Local's office building repairs and renovations for the Boards review and discussion. As result of this discussion and review the following motion was made:

Motion: President Jackson made a motion to allocate up to \$100,000.00 for complete building repairs and renovations. The motion was seconded by Vice President Vines and moved forward by majority.

With nothing further to discuss on this date, President Jackson made a motion to adjourn. The motion was seconded by Recording Secretary Burnside and moved forward by the majority. The Executive Board Meeting for Local 305 was officially adjourned at 11:20AM.

In Solidarity;



Dwight F. Burnside
Recording Secretary
NPMH Local 305