



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100
Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

Nathan Fields <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Demetria Spratley <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Tim Powers <i>West Virginia</i>
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OFFICIAL MINUTES EXECUTIVE BOARD MEETING October 14, 2020

In Attendance:

Felandria Jackson -	Local President
Leslie Hamlett -	Treasurer
Dwight Burnside -	Recording Secretary
Mike Perry -	MDSEBM
Demetria Spratley -	DCSEBM
Richard Mason -	VASEBM
Cynthia Brown -	NCSEBM
Timothy Powers -	WVSEBM

The Executive Board for the NPMHU of Local 305 met via ZOOM Conference on this date. The Meeting was called to order by President Jackson at 10:10AM and Roll Call was conducted by Recording Secretary Burnside.

Review of Minutes: The Board was provided copies of the Executive Board minutes from June 16, 2020 for review and discussion. As result of the discussion the following motion was made:

Motion: DCSEBM Demetria Spratley moved to accept the minutes as written. The motion was seconded by NCSEBM Cynthia Brown and moved forward unanimously.

NEW BUSINESS

- Executive Board Vacancy – For personal reasons Bro. Nathan Fields resigned from the position of Vice President of Local 305. In accordance with ULUC Article IV, Section 4 and NPMHU Local-305 By-Laws, Article VII, section 3 the remaining Executive Board members met to select and vote on a replacement to fill the term of the vacant position. WVSEBM Tim Powers nominated Lafon Murray from the Richmond VA P&DC. No other nominations were made. As result of the discussion the following motion was made:

Motion: WVSEBM Tim Powers moved to accept Lafon Murray from the Richmond VA P&DC as a replacement for the position of Vice President of Local 305 for the remainder of the current term, effective October 14, 2020. The motion was seconded by MDSEBM Mike Perry and was moved forward unanimously.

- 2020 Council Meeting – President Jackson briefly discussed possible arrangements to conduct the 2020 Council meeting appropriately in view of the COVID-19 pandemic safety precautions. The Board agreed to table the issue until more information could be obtained.
- Labor Charges – Five (5) Labor Charges have been filed against the Local at this time. One (1) has been resolved, four (4) are being discussed and pending resolution.
- CAD Report – Fourteen (14) cases are currently scheduled for Pre-Arbitration. President Jackson also briefly discussed training and the possibility of adding more advocates.
- State Representatives Feed Back – State Representatives were given an opportunity to share and discuss with the Board specific issues from facilities under their jurisdiction.

- Most of the issues discussed centered around employee discipline for attendance, and the proper leave status and codes to be used under the COVID-19 pandemic. President Jackson will be sending out information to assist Branch Presidents with these issues.
- Form 1187 (Authorization for Deduction of Dues) – Several forms have been received at the Local Office incomplete and in some cases not legible. Branch Presidents are encouraged to discuss this with Stewards and review all the forms to ensure that the proper information is filled out and is legible before mailing them to the Local office. This will prevent unnecessary delays going forward.

FINANCIAL REPORT

- 2019 VEBA AUDIT – Treasurer Leslie Hamlett provided the Board copies of the Audits for the VEBA Scholarship Plan, Death Benefits Plan and Sick Leave Plan for review and discussion. Brother Hamlett helped to the Board to understand and appreciated the Audit and its findings.
- Balance Sheet and Profit & Loss Reports – Treasurer Hamlett provided the Board with copies of the Balance Sheet as of October 13, 2020 and the Profit & Loss Report from June 16, 2020 – October 13, 2020 for review and discussion. As result of the review and discussion the following motion was made:

Motion: NCSEBM Cynthia Brown moved to accept the Financial Report as presented. The motion was seconded by President Jackson and was moved forward unanimously.

With no further business to discuss on this date, VASEBM Richard Mason made a motion to adjourn the meeting. The motion was seconded by NCSEBM Cynthia Brown and was moved forward by majority. The meeting for the Executive Board of Local 305 was officially adjourned at 12:27 PM.

Respectfully submitted,



Dwight F. Burnside
Recording Secretary
NPMHU – Local 305