



## *National Postal Mail Handlers Union-Local 305*

4907 Fitzhugh Avenue, Suite 100  
Richmond, VA 23230-3533

*Felandria A. Jackson, President*

*Leslie Hamlett, Treasurer*

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Nathan Fields <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Demetria Spratley <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Tim Powers <i>West Virginia</i>
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**OFFICIAL MINUTES  
EXECUTIVE BOARD MEETING  
(ZOOM CONFERENCE)  
January 11, 2021**

**In Attendance:**

<b>Felandria Jackson -</b>	<b>Local President</b>
<b>Lafon Murray -</b>	<b>Vice President</b>
<b>Leslie Hamlett -</b>	<b>Treasurer</b>
<b>Dwight Burnside -</b>	<b>Recording Secretary</b>
<b>Mike Perry -</b>	<b>MDSEBM</b>
<b>Demetria Spratley -</b>	<b>DCSEBM</b>
<b>Richard Mason-</b>	<b>VASEBM</b>
<b>Cynthia Brown -</b>	<b>NCSEBM</b>
<b>Timothy Powers -</b>	<b>WVSEBM</b>

The Executive Board for the NPMHU of Local 305 met via ZOOM Conference on this date. The Meeting was called to order by President Jackson at 11:07AM and Roll Call was conducted by Recording Secretary Burnside.

**Review of Minutes:** The Executive Board was provided copies of the minutes from the December 04, 2020 and January 05, 2021 Executive Board meeting for discussion and review. As result of the review and discussion the following motions were made:

**Motion:** VASEBM Richard Mason moved to accept the December 04, 2020 minutes as written. The motion was seconded by MDSEBM Mike Perry and moved forward unanimously.

**Motion:** NCSEBM Cynthia Brown moved to accept the January 05, 2021 minutes with the following corrections: The date on the minutes will be changed from 2020 to 2021 to reflect the correct calendar year of 2021. The motion was seconded by WVSEBM Tim Powers and moved forward unanimously.

**Old Business:**

- Council Meeting: The Executive Board briefly discussed and prepared for the items and issues required for the upcoming Council Meeting.
  - By-laws – The Executive Board briefly discussed specific items in the current By-Laws that may need to be removed based on subject and relevance.
- Local Issues and concerns:
  - MHA Concerns - President Jackson briefly discussed the growing issues with MHA hiring and conversions throughout the Local.
  - COVID – 19 (Impacts and protocols) – President Jackson discussed with the Board issues throughout the Local with Management’s failure to act in accordance with Official COVID-19 procedures, specifically as it applies to proper notification, contact tracing and cleaning. It is important that all Union officers are aware of the proper protocols and take appropriate action when there is failure to comply. The Local office should also be made aware of any failures to comply.
- Duties of Executive Board: President Jackson reminded the Executive Board of its duties and responsibilities to include the following:
  - Expense Reports – President Jackson reiterated the importance of submitting Lost Time and Expense reports in a timely manner to avoid additional cost and fees to the Local. State Representatives are also encouraged to assist Branch Presidents in this regard.
- Labor Charges: President Jackson briefly discussed charges pending against the Local. Currently there are four (4) individual Labor charges unresolved and/or pending against Local 305.

**CAD Report - (Overall Review and Grievance Summary):** Vice President Lafon Murray provided a report from the last quarter of 2020 as follows:

- October – 1 Arbitration hearing from the Greensboro NC P&DC
- November – 3 Arbitration hearings were scheduled; 4 cases were scheduled out those three hearings. **Two** cases were settled, **one** was resolved, and **one** was cancelled.
- December- No Arbitrations were scheduled. A 60-day Review was scheduled. The Capitol-Metro area reviewed and discussed 18 cases. **Nine** cases were scheduled for Arbitration, **one** was referred to the RDRC, **one** was settled, **three** were tabled until the next scheduled hearing, **three** were withdrawn, **one** case is still open pending settlement.
- There was two Arbitration Awards. One for Norfolk VA. (Casual Exception Period case), One for Southern MD. (Denied Maintenance Transfer case)

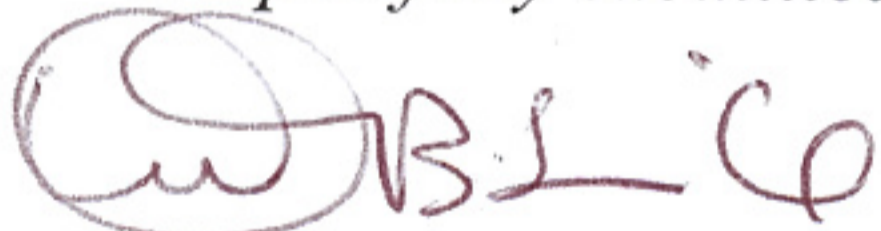
**Financial Report:** Treasurer Leslie Hamlett provided Profit & Loss, Balance sheets, and Accounts receipts from October 15, 2020 – January 09, 2021 for the Boards review and discussion. Brother Hamlett provided a line-by-line explanation for all Accounts and receipts. As result of the review and discussion the following motion was made:

**Motion:** MDSEBM Mike Perry moved to accept the Financial Report as presented. The motion was seconded by NCSEBM Cynthia Brown and was moved forward unanimously

**State Representative Reports:** General reports and concerns involved issues with COVID-19 leave, contact tracing and cleaning protocols within individual facilities. More information will be forthcoming. There were no issues requiring immediate action on behalf of the Local Office.

*With no further business to discuss on this date, VASEBM Richard Mason moved to adjourn. The motion was seconded by Vice President Lafon Murray and moved forward unanimously. The Executive Board Meeting of Local 305 was officially adjourned at 12:48PM.*

*Respectfully submitted,*



**Dwight F. Burnside**

Recording Secretary

NPMHU- Local 305