



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

LaFon Robinson
Vice President

Marcus Anderson
Recording Secretary

Cynthia Brown
North Carolina

Mike Perry
Maryland

Demetria Spratley
Washington, DC

Marvin Simpson
Virginia

James Beane
West Virginia

OFFICIAL MINUTES Executive Board Meeting December 13, 2023

In Attendance:

Felandria Jackson -

Lafon Robinson-

Leslie Hamlett -

Marcus Anderson-

Cynthia Brown -

Marvin Simpson -

Demetria Spratley -

Mike Perry -

James Beane -

Local President

Vice President

Treasurer

Recording Secretary

NCSEBM

VASEBM

DCSEBM

MDSEBM

WVSEBM

The Executive Board Meeting for NPMHU Local 305 was called to order by President Felandria Jackson at 10:27 a.m. The roll call was then conducted by Recording Secretary Marcus Anderson.

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VACANCY

WVSEBM James Beane provided the Board with official written notice that he will be resigning from his position as Branch President of Charleston P&DC, effective January 1, 2024. In accordance with Article 7 Section 4 of the Local By-Laws, President Jackson solicited a recommendation for replacement from the West Virginia State Executive Board Member. As a result, WVSEBM James Beane made the following motion:

Motion: *WVSEBM James Beane moved to appoint Jeffrey Walker to the position of Charleston P&DC Branch President effective January 1, 2024. The motion was seconded by DCSEBM Demetria Spratley and moved forward by unanimous roll call vote. (Roll Call Vote Below)*

| | Name | Vote |
|----|-----------------------------|------------|
| 1. | <u>Felandria Jackson</u> | <u>Yes</u> |
| 2. | <u>Leslie Hamlett</u> | <u>Yes</u> |
| 3. | <u>Lafon Robinson</u> | <u>Yes</u> |
| 4. | <u>Marcus Anderson</u> | <u>Yes</u> |
| 5. | <u>Demetria Spratley</u> | <u>Yes</u> |
| 6. | <u>Michael (Mike) Perry</u> | <u>Yes</u> |
| 7. | <u>Cynthia Brown</u> | <u>Yes</u> |
| 8. | <u>Marvin Simpson</u> | <u>Yes</u> |
| 9. | <u>James (Jim) Beane</u> | <u>Yes</u> |

STANDARD OPERATING PROCEDURES

The Board resumed drafting an SOP for the Local. Upon completion of the SOP the following motion was made:

Motion: *Local President Felandria Jackson moved to accept the SOP as written with the understanding that the Executive Board may modify, amend, or revoke any or all items at any time. Exceptions to this policy may be made by the Executive Board. The motion was seconded by Vice President Lafon Robinson and moved forward by unanimous roll call vote. (Roll Call Vote Bellow)*

| | Name | Vote |
|-----|-----------------------------|------------|
| 10. | <u>Felandria Jackson</u> | <u>Yes</u> |
| 11. | <u>Leslie Hamlett</u> | <u>Yes</u> |
| 12. | <u>Lafon Robinson</u> | <u>Yes</u> |
| 13. | <u>Marcus Anderson</u> | <u>Yes</u> |
| 14. | <u>Demetria Spratley</u> | <u>Yes</u> |
| 15. | <u>Michael (Mike) Perry</u> | <u>Yes</u> |
| 16. | <u>Cynthia Brown</u> | <u>Yes</u> |
| 17. | <u>Marvin Simpson</u> | <u>Yes</u> |
| 18. | <u>James (Jim) Beane</u> | <u>Yes</u> |

With no further business on this date, Local President Felandria Jackson made a motion to adjourn the meeting. The motion was seconded by Recording Secretary Marcus Anderson and moved forward unanimously. The Executive Board meeting of Local 305 was officially adjourned at 3:29 p.m.

Respectfully Submitted,



Marcus D. Anderson
Recording Secretary
NPMHU – Local 305