



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100
Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

LaFon Murray <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Demetria Spratley <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Timothy Powers <i>West Virginia</i>
---------------------------------------	---	--	-------------------------------	--	----------------------------------	--

OFFICIAL MINUTES COUNCIL MEETING ZOOM CONFERENCE

NOVEMBER 30, 2020

The meeting for the Council of the NPMHU Local 305 was called to order at 12:06 PM. The Roll Call was conducted by Recording Secretary Burnside. Duly noted, Vice President Lafon Murray was not available. Due to COVID-19 Pandemic restrictions, the 2020 Council Meeting is being held via ZOOM conference, in compliance with ULUC Article IV, Section 7.

President Jackson began the meeting with an open discussion about appreciation gifts for the membership. The Council was helped to appreciate that this event was not to be considered an Annual Affair, nor a replacement for the Annual Affair, and due to COVID-19 restrictions no food distribution will be authorized. As result of the discussion, suggestions were accepted and referred to the Executive Board for final decision.

Phone (804) 358-4664 • Fax (804) 342-1082



REVIEW OF PREVIOUS COUNCIL MINUTES:

The Council was provided a copy of the Official Minutes from March 13, 2019 and March 14, 2019 for review and discussion. As result of the review and discussion the following motion(s) were made:

Motion: Branch President Derrick Carr moved to accept the March 13, 2019 Minutes as presented. The motion was seconded by VASEBM Richard Mason and was moved forward unanimously.

Motion: Branch President Norman Allen moved to accept the March 14, 2019 Minutes with the following corrections: On page 2 of 4, under the second bullet, the word Process will be changed to read **Procedure**. The motion was seconded by Branch President Derrick Carr and moved forward unanimously.

BY-LAWS: The Council was provided an official copy of the NPMHU Local By-Laws for review and discussion. As result of the review and discussion the following motion(s) were made:

- **Article II, Section 6**

Motion: Branch President Douglas Grimm moved to change Article II, Section 6 to read as follows: “**After 90 days, each new member will be issued a copy of the National and Local Constitutions, Local Memorandum of Understanding (LMOU), Local 305’s By-Laws, all VEBA forms, a copy of the National Agreement, LMDRA summary, and a jacket.** (Items may be issued on flash drive) The motion was seconded by Branch President Derrick Carr and was moved forward unanimously.

- **Article II, Section 7**

Motion: Branch President Douglas Grimm moved to change Article II, Section 7 to read as follows: “**The Branch President or Chief Representative will ensure that new members receive all items listed in Section 6.** The Local will ensure that they have an ample amount of all items listed in Section 6 to supply to the field when needed. The motion was seconded by Branch President Norman Allen and moved forward by majority.

- **Article III, Section 1 (A & B)**

Motion: President Jackson moved to freeze all salaries and compensation. The motion was seconded by DCSEBM Demetria Spratley and was moved forward unanimously.

PRESIDENT'S REPORT AND REMINDERS: President Jackson briefly discussed the following points and reminders:

- All Union information boards must be maintained and properly updated. Only Union related information should be posted.
- USPS form 1187 should be properly filled out and sent to the Local office for further processing. These steps are being taken to avoid unnecessary delays going forward.
- Monthly Reports are due on or before the 10th of every month.
- Branch Presidents and Chief Representatives are responsible for notifying the Local when a member retires.
- All office equipment should be updated and on file at the Local Office, and all supplies should be requested by using Supply Request Forms.
- Code 084 LWOP Leave for Official Union Business totals should be provided to the Local as soon as possible.
- Tentative dates for Steward & Advocate training are being discussed. Dates during the months of January and February of 2021 are being considered.
- **Modified Arbitration Procedure (MAP):** Branch Presidents must ensure that the MAP Procedure is being followed consistently and thoroughly.
- Updated COVID-19 Leave information is being prepared and will be sent out to the field to help with many of the issues being reported.
- **Labor Charges** – Branch Presidents and Stewards are reminded of their duty to provide proper and fair representation for all employees in the bargaining unit. A proper and thorough investigation of all complaints and charges is required.

FINANCIAL REPORT: Treasurer Leslie Hamlett provided the Council with copies of the following Local Financial Reports for review and discussion:

- Local Bank Statements
- VEBA Trust Account Profit & Loss and Balance sheets from January – November 2020.
- Local General Fund Profit & Loss and Balance sheets from January 1, 2020 – November 29, 2020.

Treasurer Hamlett briefly discussed and offered explanation for all receipts and funds on hand. As result of the review and discussion, the following motion(s) was made:

Motion: Branch President Norman Allen moved to accept the Financial Report as presented. The motion was seconded by VASEBM Richard Mason and moved forward unanimously.

With no further official business to discuss on this date, President Jackson moved to adjourn the meeting. The motion was seconded by Branch President Maurice Wallace and moved forward unanimously. The Council meeting for NPMHU Local 305 was official adjourned at 4:16 PM.

Respectfully submitted,



Dwight F. Burnside

Recording Secretary

NPMHU-Local 305

Local 305 COUNCIL MEETING

ATTENDANCE ROLL CALL

Date: November 30, 2020

Felandria Jackson	President
Lafon Murray	Vice President
Leslie Hamlett	Treasurer
Dwight Burnside	Recording Secretary
Demetria Spratley	DCSEBM
Cynthia Brown	NCSEBM
Richard Mason	VASEBM
Tim Powers	WVSEBM
Mike Perry	MDSEBM
Darrell Manigo	Baltimore, (P&DC)
Mike Melton	Baltimore, (IMF)
Derrick Carr	Suburban, MD
Pamela Murry	Easton, MD
Lori Freeman	Southern, MD
Marcus Anderson	Roanoke, VA
Douglas Grimm	Norfolk, VA
Laura Williams	Dulles, VA
Marvin Simpson	Richmond, VA

Everette McIlwain
James "Ed" Cox

Washington, DC
West Virginia

Maurice Wallace
Theresa Wiggins
Lakiesha Lewis
Desiree Pettway
Terrence McCaskill
Wayne Allen

Fayetteville, NC
Rocky Mount, NC
Greensboro, NC NDC
Greensboro, NC P&DC
Raleigh, NC
Charlotte, NC

Present 25

Absent 01

Late

Total 26