



# *National Postal Mail Handlers Union-Local 305*

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

*Felandria A. Jackson, President*

*Leslie Hamlett, Treasurer*

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Calvin Vines <i>Vice President</i>	Dwight Burnside <i>Recording Secretary</i>	Cynthia Brown <i>North Carolina</i>	Mike Perry <i>Maryland</i>	Lamar Grigsby <i>Washington, DC</i>	Richard Mason <i>Virginia</i>	Nathan Fields <i>West Virginia</i>
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## **OFFICIAL MINUTES**

National Postal Mail Handlers Union – Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, Virginia 23230-3533

**August 14, 2018**

In Attendance:

**Felandria Jackson – Local President**

**Calvin Vines – Vice President**

**Leslie Hamlett – Treasurer**

**Dwight Burnside – Recording Secretary**

**Nathan Fields – WVSEBM**

**Mike Perry – MDSEBM**

**Lamar Grigsby – DCSEBM**

**Richard Mason – VASEBM**

**Cynthia Brown – NCSEBM**

The meeting of the Executive Board of Local 305 was called to order by President Jackson at 7:30PM and the roll call conducted by Secretary Burnside.

## **New Business**

### 1). Local Elections:

- President Jackson briefly discussed with the Board preparations for the upcoming Local Elections. The Board was informed that the Judges of Election have been set up on the third floor of the Local Headquarters Building and will be kept separate and apart from the regular Local office business.
- The True Ballot Election Company has been selected to assist with the election and voting process.

### 2). Property repairs:

- President Jackson discussed needed repairs to the Local Union property at 2744 Rudwick Rd. Richmond VA. The Board was notified that through a recent home inspection noted items inside and outside of the property needed repair. Estimates for the repairs have been requested and are forthcoming. The discussion was tabled until more information could be provided.

### 3). RI-399 Training:

- The Board briefly discussed proper training for Branch Presidents in view of the upcoming RI-399 LDRC meetings to resolve facility inventories. The USPS and the NPMHU are planning to hold joint training during the month of December 2018. President Jackson informed the Board that it is her intent to get as many people trained as possible. Branch Presidents have already been notified and required to provide names for their LDRC Representatives.

## **CAD Report:**

President Jackson provided a brief overview of the grievance activities. To include sharing with the Board the progress of the Contract Administration Team. The team is responsible for getting together once a month to discuss cases on the docket. As result of the work being done many cases have been resolved or settled through pre-arbitration.

## **Financial Report:**

Treasurer Leslie Hamlett distributed the VEBA Trust Balance, Profit & Loss Sheets and the General Account Profit & Loss and Balance sheets from January 1, 2018 – August 14, 2018 for the Boards review and discussion. Brother Hamlett briefly discussed each item providing an explanation for all expenditures and receipts.

Treasurer Hamlett informed the Board that for FDIC protection the Bank has recommended that all additional income over a certain amount be transferred to another savings account. As result of this discussion the following motion was made:

**Motion:** Vice President Calvin Vines made a motion to move all additional income for FDIC protection to Wells Fargo Bank. The motion was seconded by VASEBM Richard Mason and moved forward unanimously.

Brother Hamlett also briefly discussed encouraging Stewards and members efforts to sign-up non-members and newly hired MHA's. The Board also briefly discussed the Local's process for notifying and providing new members with the items outlined in the Local By-Laws. As result of this review and discussion the following motion was made:

**Motion:** WVSEBM Nathan Fields made a motion to accept the Financial Report (Profit & Loss and Balance Sheets) as presented. The motion was seconded by NCSEBM Cynthia Brown and was moved forward unanimously.

*With no further business to discuss President Jackson made a motion to adjourn the meeting. The motion was seconded by MDSEBM Mike Perry and moved forward unanimously. The Meeting officially adjourned at 8:57PM*

*Fraternally yours;*



*Dwight F. Burnside  
Recording Secretary*